

**CITY OF GREENBELT  
PUBLIC MEETING RESERVATION**

**RESERVATION # 2017-01**

Reservation is hereby approved for the holding of a public meeting in accordance with application number 2017-01 dated January 11, 2017 subject to the following conditions and exceptions:

**Issued to:** CHEARS

**Telephone #** [REDACTED]

**Person responsible for conduct of meeting:** Richard McMullin

- 1. Date of meeting**                      Saturday, May 13, 2017                      **Time Frame** 9 a.m. – 6:30 p.m.  
   Sunday, May 14, 2017
- 2. Purpose of meeting**              Green Man Festival
- 3. Location**                              Roosevelt Center
- 4. Approximate number of persons**    1,500 throughout the day
- 5. Other conditions**                      CHEARS is requesting 10 picnic tables and 7 stage risers with stairs for this event.

**Please contact Public Works at 301.474.8004 to make these arrangements.**

***The City Council is currently considering changes to the public meeting reservation process and permits. This permit is granted with the condition that there could be associated fees and/or other changes required for your meeting/event if changes are made prior to your event.***

**Please contact Public Works at 240.542.2153 for Recycling Services.**

**If the location is Roosevelt Center, applicant must notify Center merchants of the event. Access to businesses in Roosevelt Center MUST NOT be blocked.**

Public meetings are not to be held for the sole purpose of advertising any product or goods, and are not designed to be held for private profit.

This reservation is conditioned upon the public meeting being held in compliance with the provisions of Ordinance No. 636, City of Greenbelt, MD.

 1/12/17  
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Director of Public Safety  
City of Greenbelt, MD

cc:    City Manager  
         Chief of Police  
         Police Patrol Division Commander  
         Community Center Supervisor

Director of Public Works  
Director of Recreation  
Director of Planning & Community Development  
Roosevelt Center Merchants Association